



Main Office / Mailing Address: 18045 Lahser Road, Suite 1, Detroit, MI 48219| xlncrendences.com

Property \_\_\_\_\_ Unit \_\_\_\_\_ Desired Move in Date \_\_\_\_\_ Rental Amount \_\_\_\_\_ Security Deposit Amount \_\_\_\_\_

**General Terms Condition:**

1. A non-refundable **\$55** application fee per person (in checks/money orders) is due when turning in this application.
2. When the application is approved, you have **10 days** to pay the applicable security deposit (i.e., **1.5 months' of rent**) in order to place a hold on the apartment.
3. **Failing to pay the applicable security deposit will result in cancellation of this application.**
4. Within 7 days of placing the applicable deposit, **Applicant must Move-In** & Pay in full all Move in costs balance (1<sup>st</sup> & last months of rent i.e., 2 months of rent).
5. **No move-in will be performed without the entire balance of the move-in cost being paid).**
6. **Applicant/s hereby irrevocably confirm, acknowledge and agree that failing to move in, on the Desired Move-In date while all move in costs as mentioned at section 2 & 4 above were paid, will result on **CANCELLTION OF THIS APPLICATION AND FORFEIT OF THE SECURITY DEPOSIT (Hereinafter: " Landlord Move-In preparations compensation Costs").****

**Please answer the following questions in full:**

**PERSONAL INFORMATION:**

**Applicant 1:** \_\_\_\_\_

Driver's License No. \_\_\_\_\_ State of Issuance: \_\_\_\_\_

\_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Present Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email: \_\_\_\_\_

Description of your vehicle (make, model, year, license plate) # \_\_\_\_\_

**Applicant 2:** \_\_\_\_\_

Driver's License No. \_\_\_\_\_ State of Issuance: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Present Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email: \_\_\_\_\_

Description of your vehicle (make, model, year, license plate) # \_\_\_\_\_

**EMPLOYMENT – PERSON 1**

Employment or student status: \_\_\_\_\_

Name of current employer: \_\_\_\_\_

Employer's address and phone #: \_\_\_\_\_

Length of time with current employer: \_\_\_\_\_ Gross month income: \$ \_\_\_\_\_

Position with current employer: \_\_\_\_\_

Prior Employer, name and #: \_\_\_\_\_

**EMPLOYMENT – PERSON 2**

Employment or student status: \_\_\_\_\_

Name of current employer: \_\_\_\_\_

Employer's address and phone #: \_\_\_\_\_

Length of time with current employer: \_\_\_\_\_, Gross month income: \$ \_\_\_\_\_, Net month income: \$ \_\_\_\_\_, Other income (monthly) \$, \_\_\_\_\_

Position with current employer: \_\_\_\_\_

Prior Employer, name and #: \_\_\_\_\_

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**RENTAL HISTORY**  
(Please provide at least two years of rental history)

Name of current landlord: \_\_\_\_\_

Address, phone # of current landlord: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date current lease expires: \_\_\_\_\_ Have you given notice? \_\_\_\_\_

Length of time at your current address: \_\_\_\_\_ Property Management in place: \_\_\_\_\_

Please provide last year rental ledger and / or receipts Y \_\_\_\_ N \_\_\_\_

Name of previous landlord: \_\_\_\_\_

Phone # of previous landlord: \_\_\_\_\_

Date previous landlord lease expired: \_\_\_\_\_ Length of time at this address: \_\_\_\_\_

Have you ever been **evicted or sued by a landlord**? \_\_\_\_ If yes, explain: \_\_\_\_\_

Name, address and phone # of closest relative not residing with applicant: \_\_\_\_\_

Nature of relationship to that relative: \_\_\_\_\_

Name or your current **creditors**, including **charge cards**, student loans, and **commercial loans**: \_\_\_\_\_

Have you ever been convicted of a **criminal offense**? \_\_\_\_ If yes, explain: \_\_\_\_\_

Have you ever filed for **bankruptcy**? \_\_\_\_ If yes, explain: \_\_\_\_\_

Did anyone refer you to us? \_\_\_\_ If yes, explain: \_\_\_\_\_

Have you rented with us before? \_\_\_\_\_

"I declare that the above information to be true and accurate and I understand that the owner/manager of the property will rely on this information in entering into a rental agreement with me. I further represent that my rental and credit records are in good standing with no judgments or liens against me. I also understand this is not a lease and should my application be accepted; I agree to sign your lease form currently in use. If for any reason whatsoever you are unable to make the apartment which is subject of this application available at the beginning of the lease term, I hereby waive any and all rights to seek to recover any damages whatsoever against you including without limitation actual, punitive, or consequential damages. **I have been duly informed that NO PETS are allowed at our properties.**

"I hereby authorize XLNC INVEST LLC to obtain a consumer report, and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. I understand that subsequent consumer reports may be obtained and utilized under this authorization in connection with an update, renewal, extension or collection with respect or in connection with the rental or lease of a residence for which application was made. **I hereby expressly release XLNC INVEST LLC and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, and understand that any application information may be provided to various local, state and/or federal government agencies, including without limitation, various law enforcement agencies.**"

Signature of Applicant (1): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant (2): \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

**Date Received:** \_\_\_\_\_ **Date Approved:** \_\_\_\_\_ **Approved by (Name)** \_\_\_\_\_ **Approval Signature:** \_\_\_\_\_

**Entered into RM:** \_\_\_\_\_ **Security Deposit Date:** \_\_\_\_\_ **Security Deposit \$** \_\_\_\_\_ **Lease Begin:** \_\_\_\_\_ **Lease End:** \_\_\_\_\_

**Denied:** (circle one) income, credit, resident history, criminal, other.....





## XLNC LANDLORD VERIFICATION FORM

**Applicant Name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

**Name of Community Contacted:**

(    ) Current Landlord    (    ) Previous Landlord    (    ) Other

**Dates of Residency:** \_\_\_\_\_ to \_\_\_\_\_

**1. Rent Payments**

- How much was rental amount? \_\_\_\_\_
- Is/was applicant current on rent? \_\_\_\_\_
- Number of times late? \_\_\_\_\_
- How late? \_\_\_\_\_
- How often? \_\_\_\_\_
- Have you ever started eviction proceedings for nonpayment? \_\_\_\_\_

**2. Caring for the Unit**

- Has the applicant, family member, or guest damaged the property? \_\_\_\_\_
- If yes, please describe: \_\_\_\_\_
- Has the applicant paid for damages? \_\_\_\_\_

**3. General**

- Did the applicant obey the rules of the community? \_\_\_\_\_
- If no, please describe: \_\_\_\_\_
- Did the applicant provide any false information? \_\_\_\_\_
- If yes, describe: \_\_\_\_\_
- Would you rent to the applicant? Yes \_\_\_\_\_ No \_\_\_\_\_

**This form was completed by:**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Company**

\_\_\_\_\_  
**Contact Phone Number**

Please return this form to [JOANNA@XLNCRESIDENCES.COM](mailto:JOANNA@XLNCRESIDENCES.COM) or mail to:

**XLNC RESIDENCES 18045 Lahser Rd. Apt. 1 Detroit, MI 48219**



# EMPLOYMENT VERIFICATION LETTER

Employer Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

**RE:** Verification of Employment for \_\_\_\_\_ [Name of Employee]

**To whom it may concern:**

Please accept this letter as confirmation that \_\_\_\_\_ [Name of Employee] has been employed with \_\_\_\_\_ [Employer Name] since \_\_\_\_\_ [Employee Start Date].

Currently, \_\_\_\_\_ [Name of Employee] holds the Title of \_\_\_\_\_ and works on a ☐ Full-Time ☐ Part-Time basis of \_\_\_\_\_ hours per week while earning \$\_\_\_\_\_ payable ☐ Hourly ☐ Daily ☐ Weekly ☐ Bi-weekly ☐ Monthly ☐ Quarterly ☐ Annually and ☐ No Bonus ☐ a Bonus of \$\_\_\_\_\_.

If you have any questions or require further information, please don't hesitate to contact me at \_\_\_\_\_ [Employer Phone Number].

Sincerely yours,

Signature \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ E-mail address: \_\_\_\_\_

